



# ZELLE INSTRUCTIONS

This is to provide you with the necessary instructions to complete your payment via Zelle. We appreciate your prompt attention to this matter and thank you for choosing this convenient method of payment.

## Instructions for Zelle Payment:

### Enroll with Zelle:

If you haven't already, please enroll with Zelle through your bank's mobile app or website. Many major banks offer Zelle directly through their banking apps.

### Set Up Zelle:

If your bank does not offer Zelle, you can download the Zelle app from the App Store (iPhone) or Google Play Store (Android) and enroll using your debit card.

### Find Us on Zelle:

- Open your bank's mobile app or the Zelle app.
- Select the option to send money with Zelle.
- Enter our email address or phone number linked with Zelle: [aaoscholarship@gmail.com](mailto:aaoscholarship@gmail.com).

### Enter Payment Details:

- Enter the payment amount: [Specify the amount].
- In the message or memo field, please include the following details for proper tracking:
  - Your Full Name
  - Reference AANO Scholarship Fund
  - Purpose of Payment (i.e. donation)

### Complete the Payment:

- Double-check the payment details.
- Confirm the recipient's information is correct.
- Tap "Send" to complete the transaction.

### Confirmation:

You will receive a confirmation notification from Zelle.  
Please retain this confirmation for your records.

If you have any questions or require further clarification, feel free to contact Christina Foundos via email at [aaoscholarship@gmail.com](mailto:aaoscholarship@gmail.com).

Thank You.